

Record Management

RESOLUTION 2001-4

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RESOLVED by the Board of Trustees of the Village of Tannersville that Records Retention and Disposition Schedule MU-1, issued pursuant to Article 57-A of the Arts & Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A;

(a) only those records will be disposed of that are described in Records Retention and Disposition Schedule MU-1 after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

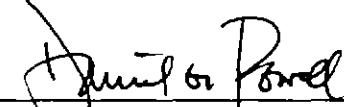
FURTHER RESOLVE, that Jill Dodds be appointed Records Management Officer for the Village of Tannersville.



Glenn Weyant, Mayor



Paul Morra, Trustee



Daniel Powell, Trustee

Date: September 20, 2001